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**Vanderbilt has fully sprinkled all residence halls to provide maximum fire safety for all. Even so, when you move in, you need to immediately determine:**

- ✓ All evacuation routes from your floor and residence hall.
- ✓ Your residence hall's designated assembly location.
- ✓ How many doors there are between your room and the emergency exits? Count doors going in both directions down the hall from your door.
- ✓ Where the fire alarms and fire alarm activation pull stations are located.

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**If you see smoke or fire or hear an alarm:**

- ✓ Evacuate and pull the fire alarm pull station when you reach the nearest exit.
- ✓ Don't stop to collect belongings other than your keys. Things can be replaced, you can't!
- ✓ Before opening doors, **check for heat:**

**If door is cool:**

- Leave lights on.
- Open door carefully. If you see dense smoke and flames, skip to 'If it is hot.'
- If there is light smoke, stay low and cover face with damp cloth to filter out particles.
- In smoky hallways use the number count of doors on your way to help you quickly find the nearest exit.
- Close doors behind you to slow spread of smoke and fire.
- If you are not on the ground floor, use stairs, NOT ELEVATORS.

**If door is hot:**

- Keep door closed!
- If you are on a ground floor, exit through the window.
- Prevent smoke from entering your room by placing wet towels at bottom of door; if your door has a vent, prop your mattress against it.
- Call 911 and report location of your building, floor, room number and the number of people with you.
- Wave white towel from window to signal attention
- If light smoke exists in your room, open window 6" from top and bottom and breathe from the bottom portion. Do not break a window, this can allow fire and smoke from below to enter your room.

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**Assist the physically challenged:**

- ✓ Offer to guide the visually impaired.
- ✓ If you are with a hearing impaired person explain the alarm strobe signals to Evacuate.
- ✓ If a wheelchair-bound mobility impaired person is visiting you on an upper floor and the alarm sounds help them to a refuge point and instruct them to wait for Fire Dept. assistance:
  - First choice would be a stairwell refuge point (a widened stairway landing that will accommodate a wheelchair without impeding resident use of the stairs as exit).
  - If no stairway refuge exists, have them remain in a residence room.
  - Be sure they have phone or cell phone available.

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**After you get out:**

- ✓ Go to your designated assembly location.
- ✓ Report to your RA, RLC or AD (or VPD if neither are present) and tell them about:
  - The location of any unevaluated persons.
  - If you assisted mobility impaired person, provide their refuge point and phone number.
  - Problems you saw while exiting, such as hallways/stairs filling with smoke or blocked by flame.
- ✓ Do not go back into the building until cleared by on-site Emergency Personnel.

